

the Dance Factory

2020-2021 Registration Form

Family Name _____ Home Phone#: _____ Start Date _____
Address _____ City _____ Zip _____
Parent/Guardian 1 _____ Cell Phone# _____
E-mail address _____ Billing Email: ____ Yes ____ No
Parent/Guardian 2 _____ Cell Phone# _____
E-mail address _____ Billing Email: ____ Yes ____ No

Please initial. I understand that:

_____ I am enrolling for The Dance Factory's 2020-2021 Dance Program. I understand that The Dance Factory prioritizes the safety of our students, and will follow the operating procedures recommended by the state of New Jersey regarding all public health crises.

_____ Tuition is priced on an annual basis for all classes. (Classes are priced as indicated on the recommendation forms.)

_____ The annual registration fee is non-refundable and due at registration.

Individual \$35 Family \$50

_____ To drop a class, I must notify the office in writing by the 25th of the month to ensure I will not be billed for the next month.

_____ A late payment fee of \$25 may be applied for each payment more than 30 days late.

^50% of the tuition deposit is non-refundable. Notice to drop a class must be received by December 20th in order to receive a refund of the other 50% tuition deposit.

Please initial -- Payment Option Selection (Choose One) --

_____ Option I – Balance Paid in Full by August 30, 2020--

I understand I will receive a 5% discount on all non-capped student tuitions

_____ Option II – Balance Paid in Full by September 30, 2020.

No additional premiums or discounts apply.

_____ Option III – Balance Paid in Two (2) Installments. 9/30/2020 & 1/30/2021 --

A total Installment Fee of \$14 is added to the Annual Tuition per class.

_____ Option IV – Balance Paid in Eight (8) Installments, September – April.

A total Installment Fee of \$56 is added to the Annual Tuition per class.

*Fee Cap: \$50 per monthly Installment Payment, per family.

Please initial -- Photo/Video Release:

_____ I hereby give permission for images of my child, captured during regular and special dance activities through video, photo and digital camera to be used solely for the purposes of The Dance Factory brochures, publications, newsletters, websites, social media, press releases, & other promotional material and waive any rights of compensation or ownership thereto.

Please initial -- Release from Liability & Authorization:

_____ I hereby release The Dance Factory from any liability for any accident or injury occurring on or around the studio premises or at any function held at other locations in conjunction with the dance school. I declare the student(s) named below is in good health and can participate in the enrolled classes. Given the nature of dance classes and knowing that injuries may occur, I have taken the necessary steps to obtain health, accident, hospital and/or other insurance, which would cover any sustained injuries. In the event of an injury or emergency, if I am unable to be contacted, I give permission for The Dance Factory to obtain medical services for this student.

Name of Dancer: _____

Parent/Guardian Signature: _____ Date: _____

Payment Received By: _____ Date: _____ Amount: _____

____ Check # _____ ____ Credit Card ____ Cash

the Dance Factory

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1 - Dancer's Name _____ Grade _____ Birthday ____/____/____

Dancer E-mail address _____

School _____

Information The Dance Factory should know about your dancer (medical): _____

What benefits would you like your dancer to get from our program? _____

How did you hear about The Dance Factory? _____

If your dancer is transferring from another studio, please list the studio and dance background.

2 - Dancer's Name _____ Grade _____ Birthday ____/____/____

School _____

Dancer E-mail address _____

Information The Dance Factory should know about your dancer (medical): _____

What benefits would you like your dancer to get from our program? _____

How did you hear about The Dance Factory? _____

If your dancer is transferring from another studio, please list the studio and dance background.

3 - Dancer's Name _____ Grade _____ Birthday ____/____/____

School _____

Dancer E-mail address _____

Information The Dance Factory should know about your dancer (medical): _____

What benefits would you like your dancer to get from our program? _____

How did you hear about The Dance Factory? _____

If your dancer is transferring from another studio, please list the studio and dance background.

Dance Factory 2020-2021 Tuition

Tuition rates will remain the same as last year. Tuition is quoted on an annual basis. **The annual registration fee (\$35 individual or \$50 family) is due at registration.** The 20% Tuition Deposit will be billed on July 30, and will be due no later than September 30.

We offer 4 payment options:

- **Option I -- Pay in Full by August 30, 2020: Annual Tuition will be discounted by 5%. Annual registration fee is due at registration.**
 - Example: If Annual Tuition is \$650: The tuition deposit due is \$130.00, subject to all refund restrictions. The residual tuition is \$487.50. Total due August 30: \$617.50.
- **Option II -- Pay in Full by September 30, 2020: 20% Registration fee is due at registration. Balance due by September 30th.**
 - Example: If Annual Tuition is \$650: tuition deposit due is \$130.00. Balance by September 30, 2020 = \$520.00. Total Tuition due September 30, 2020: \$650.
- **Option III -- Installment Plan- 2 payments: An Installment Premium* of \$14 will be charged on annual tuition. Annual registration fee is due at registration. 20% Tuition Deposit is due September 30.**
 - 1st Installment Payment Due September 30. 2nd Installment Payment Due January 30.
 - Example: If Annual Tuition is \$650: tuition deposit due is \$130.00. Installment Payment of \$267.00 is due on Sep 30 & Jan 30. Thus, the September 30 payment = \$397 and the January 30 payment = \$267. In this example, the total tuition including installment premium = \$664.00
- **Option IV -- Installment Plan- 8 payments: An Installment Premium* of \$56 will be charged on annual tuition. Annual registration fee is due at registration. 20% Tuition Deposit is due September 30.**
 - Installment Payments due each month beginning September 30 through and including April 30.
 - Example: If Annual Tuition is \$650: tuition deposit due is \$130.00. Installment Payment of \$72.00 is due each month for the 8 months beginning Sep 30. The September payment due will be \$202 and the remaining months will be billed \$72. In this example, the total tuition including installment premium = \$706.00

[^]50% of the tuition deposit is non-refundable. Notice to drop a class must be received by December 20th in order to receive a refund of the other 50% tuition deposit.

*Fee Cap: \$50 per Installment Payment, per family.

June 22, 2020

2020-2021 Tuition and Fees Schedule

Registration Fee

Individual \$35

Family \$50

Registration Fee is an annual fee, non-refundable and due at Registration

Tuition Deposit

Tuition prices are quoted on an annual basis, covering the 10-month period of September - June. Tuition Deposit is equal to 20% of the student's annual tuition, and will be included on the July 30 billing statement. Tuition deposits are due no later than September 30, 2020.

The tuition deposit counts toward September and June months of tuition. One half of the deposit (10% of total tuition) is non-refundable, and counts for the first month's tuition. The other half (10% of the total tuition) may be refunded if the office receives notification, in writing, that the student is dropping the class before December 15. After December 15 none of the deposit will be refunded.

If a student adds a class after September 30, the tuition deposit due is still 20% of the annual, non-prorated tuition, with 10% applied to the June tuition and 10% applied to the student's first month. The remaining tuition will be prorated dependent on registration date.

Multiple Class Discount

Students taking more than one class will receive a tuition discount of 5% per class. This rate is calculated on a student basis only. Tuition discounts will not be applied once a student has reached the tuition cap.

Early Bird Payment Discount

Tuition paid-in-full by August 30, 2020 receives a 5% tuition discount. The discount does not apply to the registration fee or recital fees.

Annual Tuition Cap per Student \$4100 - no additional discounts apply

Annual Tuition Cap per Family \$12,000 - no additional discounts apply

Late Payment Fee \$25 per month.

All payment installments are due on the 30th of the month.

Recital Fees

Recital fees paid for the 2019-2020 dance season will be carried over to the June 2021 Recital. Additional Recital fees will only be charged if a student adds a new class. Recital fee will be \$150 per class. The first half will be due November 15, and is non-refundable after December 15. The second half will be due on January 15, and is non-refundable after February 15. The recital fee includes 4 tickets per class, a recital costume, and a portion of facility rental fees. The family ticket cap is 40 tickets (10 classes). Additional tickets may be purchased separately.

Dropping Classes

The Dance Factory office must be notified in writing if a student drops a class. Notification must be received by the 30th of each month (or Feb 28) to avoid owing tuition for the following month. Annual tuition is pro-rated on a 10-month (September -June) calendar.

Tuition Tiers
Annual Tuition for type and length of classes

	30-min	45-min	60-min	75-min
Early Dancer – Grade 2 (Jazz, Tap) Ballet 1	\$625	\$675		
Grade 3 – Grade 4 (Jazz, Tap) Ballet 2 - 4	\$650	\$700		
Grade 5+ (Jazz, Tap) Ballet 5 -High School	\$650	\$725	\$750	
Intensive Classes (Jazz, Tap, Ballet)	\$650	\$725	\$750	\$800
Specialty Classes (Funk, Modern, Lyrical, Contemporary)		\$750	\$800	
Boys Funk			\$700	

Pro-rated Classes

Tuition for classes joined after the start of the year will be prorated by 10% at the start of each calendar month. (e.g. register in October – 90% of base tuition, register in January – 60% of base tuition). 20% of the base annual tuition is collected at registration as described under Tuition Deposit. Recital fees and registration fees are not pro-rated.

Refunds

To receive a tuition refund for a dropped class, notification must be received in writing, including an address where payment may be sent, by the 30th of the month to avoid owing tuition for the next month. Refunds will be calculated on a pro-rated basis, less the tuition deposit as described above. Registration fee is not refundable. Recital fees are not refundable after Dec 15 (\$75) and Feb 15 (\$75). Refunds will not be given for classes that are held while adhering to the recommendations of the state of NJ regarding student health and safety. Some classes may be delivered remotely or in a hybrid in-person/remote method to adhere to state guidelines.

Payment Plan Options

- I. Early Bird Discount – Only available until August 30, 2020. No Exceptions.
 - a. Registration fee due at registration.
 - b. Student annual tuition is discounted by 5% if paid-in-full by August 30. Discount does not apply to recital fees or registration fees.
- II. Pay-in-Full by September 30, or on registration date if registering after September 30, 2020.
 - a. Registration fee due at registration.
 - b. 20 % Tuition Deposit and remaining Annual Tuition must be paid in full by 9/30/2020.
- III. Registration plus 2-payment installment plan
 - a. Registration fee due at registration.
 - b. 20% Tuition Deposit and 40% Tuition plus \$7 per class (installment fee) is due September 30, 2020.
 - i. If student registers after September 30, 20% deposit, plus pro-rated remainder of 40% tuition, plus \$7 per class (installment fee) is due at registration.
 - c. 40% Tuition plus \$7 per class (installment fee) is due January 30, 2021
 - d. Family cap of \$50 in class installment fees (i.e. 8 classes or more) each installment.
 - e. Option III not available after January 1, 2021 for new registrations.
- IV. Registration plus 8-payment installment plan
 - a. Registration fee due at registration
 - b. 20% Tuition Deposit and 10% Annual Tuition plus \$7 per class (installment fee) is due on September 30, 2020. 10% Annual Tuition plus \$7 per class (installment fee) is due on the 30th of October, November, December, January, February, March, and April. (7 months)
 - c. Family cap of \$50 in class installment fees (i.e. 8 classes or more) each installment.

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Studio Calendar – 2020-2021 Dance Year

Back to School Boutique Sale/Open House Registration: Studio A –
Thursday 9/3 & Friday 9/4: 4pm to 7pm

Classes Begin:	Tuesday, September 8 th
Halloween Week:	Saturday, October 24 th – Friday, October 30 th
Studio Closed:	Saturday, October 31 st
Studio Closed:	November 26 th -29 th . Happy Thanksgiving!
Holiday Observation:	Monday, December 14 th thru Saturday, December 19 th
Studio Closed:	December 20 th -January 3 rd . Happy Holidays!
Studio Re-opens:	Monday, January 4 th
Audition Workshop:	Saturday, January 9 th (Time TBD)
Showstopper Auditions:	Sunday, January 10 th
Tour Team Auditions:	Sunday, January 10 th
Studio Closed:	Monday, January 18 th . MLK Day Observance.
Studio Closed:	Tuesday, March 30 th – Monday, April 5 th Happy Spring!
Studio Re-opens:	Tuesday, April 6 th
Picture Day:	Sunday, May 16 th
Studio Closed:	Saturday, May 29 th thru Monday, May 31 st
Regular Class (at Studio):	Monday, June 7 th
Dress Rehearsal:	June 8 th – 11 th (At Trenton War Memorial)
Recital:	Saturday, June 12 th
Senior Send-off/Awards:	Sunday, June 13 th (3-4pm Senior Send-off; 4-6pm Awards)
Last Week of Classes:	June 14 th -19 th

Placement Recommendations (sent by e-mail): Monday, June 21st

2021-2022 Registration for Returning Students:

- Thursday, June 24th: 8am-11am and 5pm-7pm

Note: The Dance Factory reviews area school district calendars for planning purposes, we are open for many of the days that the schools are closed to make sure our dancers get an appropriate number of classes.

If not listed as closed above, the Dance Factory will be open for regular studio classes.