

Class Schedule 2022-2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					Leaps & Turns 9:15 - 10:00
			Age 4 - 6 Ballet & Tap 1:30 - 2:15		Contemporary-Modern 10:00 - 10:45
			Age 3 - 4 Ballet Tumble 2:15 - 3:00		Age 3 - 4 Ballet Tumble 10:45 - 11:30
					Jazz/Hip-Hop Grades 1-2 11:30 - 12:15
	Musical Theater 3:45 - 4:30	Jazz - Intensive 3:45 - 4:45	Modern - Intensive 3:45 - 4:30	Funk Grades 7+ 3:45 - 4:30	Tap Grades 1-3 12:15 - 1:00
Lyrical 4:15 - 5:00	Jazz/Hip-Hop Grades 5-7 4:30 - 5:15	Ballet 8/9 4:45 - 5:45	Funk - Intensive 4:30 - 5:30	Contemporary-Modern Advanced 4:30 - 5:15	Age 4 - 6 Ballet & Tap 1:00 - 1:45
Ballet 5 5:00 - 6:00	Jazz/Hip-Hop Grades 1-2 5:15 - 6:00	Ballet 1/2 5:45 - 6:30	Kindergarten Ballet & Tap 5:30 - 6:15	Jazz - Intensive 5:15 - 6:15	
Ballet 6/7 6:00 - 7:00	Funk Grades 3-4 6:00 - 6:45	Ballet 3/4 6:30 - 7:15	Jazz - Intensive 6:15 - 7:00	Funk Grades 5-6 6:15 - 7:00	
Lyrical - Advanced 7:00 - 7:45	Jazz/Hip-Hop Grades 3-4 6:45 - 7:30	Ballet - Intensive 7:15 - 8:15	Tap - Intermediate 7:00 - 7:45	Ballet 6 7:00 - 8:00	
Ballet - Intensive 7:45 - 8:45	Contemporary - Intensive 7:30 - 8:15		Jazz/Hip-Hop Grades 8+ 7:45 - 8:30		
	Tap - Intensive 8:15 - 9:00	Jazz - Intensive 8:15 - 9:15	Tap - Advanced 8:30 - 9:15		

All dancer ages 6+ must be recommended for class placement.

All dancers taking a Funk class must also be enrolled in an appropriate level Jazz/Hip-Hop class.

All dancers taking a Lyrical class must also be enrolled in an appropriate level Ballet class.

All dancers who are considering training in Pointe should enroll in two ballet classes for preparation and strengthening.

All dancers enrolled in our Intensive Dance program must meet the minimum class requirement of 3. Other co-requisites may be required. For questions about our intensive program, please contact the office.

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2022-2023 STUDIO CALENDAR

Back to School Boutique Sale/Open House Registration

Thursday 9/8 & Friday 9/9: 5-7pm (Studio A)

Classes Begin:	Saturday, September 10 th
Halloween Week:	Monday, October 24 th – Saturday, October 29 th
Studio Closed:	Monday, October 31 st
Studio Closed:	Thursday, Nov. 24 th – Sunday, Nov. 27 th <i>Happy Thanksgiving!</i>
Holiday Observation:	Monday, December 12 th – Saturday, December 17 th
Studio Closed:	December 18 th – January 2 nd <i>Happy Holidays!</i>
Studio Re-opens:	Tuesday, January 3 rd
Audition Workshop:	Saturday, January 7 th (Time TBD)
Showstopper Auditions:	Sunday, January 8 th (Time TBD)
Tour Team Auditions:	Sunday, January 8 th (Time TBD)
Studio Closed:	Monday, January 16 th <i>MLK Day Observance</i>
Studio Closed:	Monday, April 10 th – Saturday, April 15 th <i>Happy Spring!</i>
Studio Re-opens:	Monday, April 17 th
Picture Day:	Sunday, May 21 st
Studio Closed:	Saturday, May 27 th – Monday, May 29 th <i>Memorial Day</i>
Regular Class (at Studio):	Monday, June 5 th
Dress Rehearsal:	Tuesday, June 6 th – Friday, June 9 th (<i>Patriots Theater @ the War Memorial, Trenton. No regular classes at studio.</i>)
Recital:	Saturday, June 10 th (<i>Patriots Theater @ the War Memorial, Trenton</i>)
Video/Awards Week:	Monday, June 12 th – Saturday, June 17 th

Class Placement Recommendations for 2023-2024 (sent by e-mail): June 21, 2023

2023-2024 Class Registration: Thursday, June 22, 2023: 8-11 AM & 5-7 PM

Intensive Program Dancers - Mark your calendars! Dancers in the Intensive Program are required to take at least 1 week of a Summer Dance Intensive.

- June 26-29, 2023: Summer Intensive Camp Week 1 Option
- August 21-24, 2023: Summer Intensive Camp Week 2 Option

2023 Summer Tour Team – August 7th-11th – Details will be provided separately

Note: The Dance Factory reviews area school district calendars for planning purposes, we are open for many of the days that the schools are closed to make sure our dancers get an appropriate number of classes. **If not listed as closed above, the Dance Factory will be open for regular studio classes.**

Missed Classes: Dancers are welcome to make up a missed class in any comparable class – please contact us if you need a recommendation for a comparable class.

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2022-2023 TUITION & FEES

Tuition prices are quoted on an annual basis, covering the 10-month period of September through June. **At registration a 20% tuition deposit plus the annual registration fee is due.** Remaining tuition is paid according to selected payment plan option (page 3).

Payments made by credit card will incur a 3% processing fee.

Registration Fee

Individual \$50

Family \$65

Registration Fee is an annual fee, non-refundable and due at time of registration.

Annual Tuition Fees

45-minute Class (Any style) = \$750

60-minute Class (Any style) = \$800

Tuition prices are quoted on an annual basis, covering the 10-month period of September - June.

Annual Tuition Cap per Student \$4,300 - no additional discounts apply

Annual Tuition Cap per Family \$12,000 - no additional discounts apply

Late Payment Fee \$25 per month.

All payment installments are due on the 15th of the month.

Tuition Deposit

The tuition deposit is equal to 20% of the student's annual tuition and due at time of registration.

The tuition deposit counts toward September and June months of tuition. One half of the deposit (10% of total tuition) is non-refundable, and counts for the first month's tuition. The other half (10% of the total tuition) may be refunded if the office receives notification, in writing, that the student is dropping the class before December 15, 2022. After December 15th none of the deposit will be refunded.

If a student adds a class after September 30, 2022, the tuition deposit due is still 20% of the annual, non-prorated tuition, with 10% applied to the June tuition and 10% applied to the student's first month. The total tuition due will be prorated based on registration date and paid according to the selected payment plan (page 3).

Pro-rated Classes

Tuition for classes joined after the start of the year will be prorated by 10% at the start of each calendar month. (e.g. register in October – 90% of base tuition, register in January – 60% of base tuition). A tuition deposit (equal to 20% of the annual, non-prorated tuition amount) is collected at registration as described in the section above. Recital fees and registration fees are not pro-rated.

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Recital Fees

Recital fees will be \$150 per class. The first half (\$75) will be due November 15, 2022 and is non-refundable after December 15. The second half (\$75) will be due on January 15, 2022 and is non-refundable after February 15.

- If registering after November 15, 2022, the first half of the recital fee (\$75) is due at registration. If registering after January 15, 2022, the entire recital fee (\$150) is due at registration.
- All accounts are automatically charged a recital fee per class unless you notify us by e-mail (dancefactory1@gmail.com) prior to November 15th that your dancer is not participating in the recital.

The recital fee covers costume, accessories, props, programs, scenery, stage rental, crew, lighting, sound, insurance, and required state troopers at the theater.

Each dancer will receive five (5) tickets that can be utilized at any show time. Dancers, Dancing Dads, and volunteer Group Parents will not need tickets to the shows they are performing in or volunteer at. Extra tickets will be available for purchase.

Dropping Classes

The Dance Factory office must be notified by email (dancefactory1@gmail.com) if a student drops a class. Notification must be received by the 30th of each month (or Feb 28th) to avoid owing tuition for the following month.

Refunds - To receive a tuition refund for a dropped class, notification must be received by email (dancefactory1@gmail.com), including an address where payment may be sent, by the 30th of the month to avoid owing tuition for the next month. Refunds will be calculated on a pro-rated basis, less the tuition deposit as described above. Registration fee is not refundable. Recital fees are not refundable after December 15th (\$75) and February 15th (\$75) as described above.

Missed Classes

In the event of dancer absences, inclement weather cancellations, power outages, and/or state of emergencies, we do not issue refunds. Dancers are welcome to make up a missed class in any comparable class – please feel free to contact us if you need a recommendation for a comparable class.

2022-2023 TUITION PAYMENT PLAN OPTIONS

Tuition prices are quoted on an annual basis, covering the 10-month period of September - June. **At registration a 20% tuition deposit* plus the annual registration fee is due.** Remaining tuition is paid according to selected payment plan option (outlined below). The annual registration fee is \$50 for a single dancer or \$65 for family (2 or more dancers). **Payments made by credit card will incur a 3% processing fee.**

***20% Tuition Deposit:**

- The tuition deposit is equal to 20% of the full-priced annual class tuition fee and due at time of registration.
- If a student registers or adds a class after September 30th, the tuition deposit is still 20% of the annual, non-prorated tuition fee, with 10% applied to the June tuition and 10% applied to the student's first month. The total tuition due will be prorated based on registration date (see pg 1).
- Half of the tuition deposit is non-refundable. Notice to drop a class must be received by December 15th in order to receive a refund of the other half of the tuition deposit.

- **Option I[^] – Pay in full by September 30, 2022. Annual tuition discounted by 5%.**
 - **The 20% tuition deposit* and the annual registration fee is due at time of registration.** Remaining balance must be paid by September 30, 2022.
 - Discount does not apply to the registration fee.
 - **Example:** *If annual class tuition fee is \$750, tuition deposit due at registration is \$150.00. The residual tuition due by Sept. 30th is \$562.50 (total tuition paid = \$712.50).*
 - *Total amount paid by Sept. 30th: \$712.50 (tuition) + \$50 (registration) = \$762.50*
 - Recital Fee due \$75 on November 15th & \$75 on January 15th.
 - [^]Registrations received after September 30, 2022 are not eligible for this discount.

- **Option II – Pay in full at time of registration (for registrations after September 30th)**
 - **Total tuition amount is due at registration plus annual registration fee.** Tuition for classes joined after the start of the year will be prorated by 10% at the start of each calendar month (e.g. register in October – 90% of base tuition, register in January – 60% of base tuition). Discount does not apply to the registration fee.
 - **Example:** *If annual class tuition fee is \$750 and you are registering in October, tuition due at registration is \$675, plus \$50 registration fee (1 dancer). Total amount due at October registration = \$725.*
 - Recital Fee due \$75 on November 15th & \$75 on January 15th.

- **Option III – Installment Plan**
 - **The 20% tuition deposit* and the annual registration fee is due at time of registration.** Remaining balance is paid in installment payments due each month beginning September 15th through and including April 15th.
 - **Example:** *If annual class tuition fee is \$750, tuition deposit due at registration is \$150.00, plus \$50 registration fee (1 dancer). Total amount due at registration = \$200. Remaining tuition of \$600 (\$750 annual fee - \$150 deposit) is split into monthly installment payments of \$75 (payable September 15th through April 15th).*
 - For classes joined after the start of the year, tuition installment payments will be due each month (on the 15th) through April 15th and calculated based on the prorated tuition amount. 20% tuition deposit* and registration fee is due at time of registration.
 - Recital Fee due \$75 on November 15th & \$75 on January 15th.

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2022-2023 REGISTRATION FORM

Start Date _____

Family Last Name _____

Home Phone#: _____

Street Address _____

City _____ Zip _____

Parent/Guardian 1 _____

Cell Phone# _____

E-mail address _____

Billing Email: ____ Yes ____ No

Parent/Guardian 2 _____

Cell Phone# _____

E-mail address _____

Billing Email: ____ Yes ____ No

Please initial. I understand that:

_____ I am enrolling for The Dance Factory's 2022-2023 Dance Program. I understand that The Dance Factory prioritizes the safety of our students and will follow the operating procedures recommended by the state of New Jersey regarding all public health crises.

_____ Tuition is priced on an annual basis for all classes. I have read and acknowledged all information related to 2022-2023 class tuition and fees.

_____ The annual registration fee (\$50 individual; \$65 family) is non-refundable and due at registration.

_____ A 20% tuition deposit is due at registration. One half of the tuition deposit is non-refundable. Notice to drop a class must be received by December 15th in order to receive a refund of the other half of the tuition deposit.

_____ To drop a class, I must notify the office by email (dancefactory1@gmail.com) by the 30th of the month to ensure I will not be billed for the next month.

_____ A late payment fee of \$25 may be applied for each payment more than 30 days late.

Please initial – Select Tuition Payment Option (Choose One) – Registration fee and 20% tuition deposit due at registration for all payment plans.

_____ Option I – Balance Paid in Full by September 30, 2022.

I understand I will receive a 5% discount on all non-capped student tuitions

_____ Option II – Balance Paid in Full (registrations after September 30, 2022).

No additional premiums or discounts apply.

_____ Option III – Balance Paid in Installments

Payments are due each month September 15th through April 15th.

Please initial – Photo/Video Release:

_____ I hereby give permission for images of my child, captured during regular and special dance activities through video, photo and digital camera to be used solely for the purposes of The Dance Factory brochures, publications, newsletters, websites, social media, press releases, & other promotional material and waive any rights of compensation or ownership thereto.

Please initial – Release from Liability & Authorization:

_____ I hereby release The Dance Factory from any liability for any accident or injury occurring on or around the studio premises or at any function held at other locations in conjunction with the dance school. I declare the student(s) named below is in good health and can participate in the enrolled classes. Given the nature of dance classes and knowing that injuries may occur, I have taken the necessary steps to obtain health, accident, hospital and/or other insurance, which would cover any sustained injuries. In the event of an injury or emergency, if I am unable to be contacted, I give permission for The Dance Factory to obtain medical services for this student.

Name of Dancer: _____

Parent/Guardian Signature: _____ Date: _____

Dance Factory Office Use: Payment Received By: _____ Date: _____

Amount Paid: _____ Payment Method: Check # _____ Credit Card _____ Cash _____

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2022-2023 REGISTRATION FORM

1 - Dancer's Name _____ Grade _____ Birthday ____/____/____

Dancer E-mail address _____

School _____

Information The Dance Factory should know about your dancer (medical): _____

What benefits would you like your dancer to get from our program? _____

How did you hear about The Dance Factory? _____

If your dancer is transferring from another studio, please list the studio and dance background.

2 - Dancer's Name _____ Grade _____ Birthday ____/____/____

School _____

Dancer E-mail address _____

Information The Dance Factory should know about your dancer (medical): _____

What benefits would you like your dancer to get from our program? _____

How did you hear about The Dance Factory? _____

If your dancer is transferring from another studio, please list the studio and dance background.

3 - Dancer's Name _____ Grade _____ Birthday ____/____/____

School _____

Dancer E-mail address _____

Information The Dance Factory should know about your dancer (medical): _____

What benefits would you like your dancer to get from our program? _____

How did you hear about The Dance Factory? _____

If your dancer is transferring from another studio, please list the studio and dance background.